



## How to get your Advertisement listed...

Go to: <http://www.algarve-gids.com/gids/>

Check whether the correct language is selected, standard is "Worldwide | English"

Worldwide | English

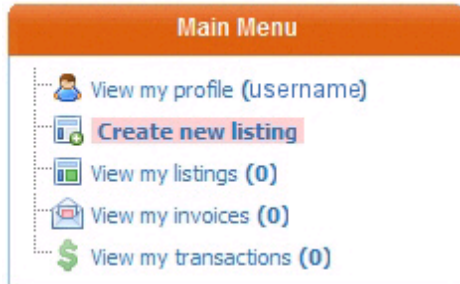
Home | About us | Place your ad

First you have to become a member\*\* - Click on **Create an account** on the left

*\*\* this is for free, We will not rent, sell or share any information about you with third parties for any reason!*

After having created an account you can immediately **Log in**, this brings you directly to your **Account page**.

On your Account page you will find a **Main Menu** ...



Click on **Create new listing**

Now you have to choose the **Type** and **Level**

Below a summary of the types and levels:

Listingtype	levels	Price	Period	Featured	Logo	Languages**	Map	Cat-s	Images	Videos	Files
Accommodation	Gold	€ 12	1 year	yes	200x150	UK - NL	yes	4	12 (650x440)	2	2
	Free	-	-	no	150x120	UK - NL	yes	2	4 (460x310)	0	0
Cafe/Restaurant	Star	€ 12	1 year	yes	200x150	UK - NL	yes	4	12 (650x440)	2	2
	Star Free	-	-	no	150x120	UK - NL	yes	2	4 (460x310)	0	0
Recreation	Recr. Top	€ 12	1 year	yes	200x150	UK - NL	yes	4	12 (650x440)	2	2
	Recr. Free	-	-	no	150x120	UK - NL	yes	2	4 (460x310)	0	0
Car/bike rentals	Hire Top	€ 12	1 year	yes	200x150	UK - NL	yes	4	12 (650x440)	2	2
	Hire Free	-	-	no	150x120	UK - NL	yes	2	4 (460x310)	0	0
Travel	Travel Top	€ 12	1 year	yes	200x150	UK - NL	yes	4	12 (650x440)	2	2
	Travel Free	-	-	no	150x120	UK - NL	yes	2	4 (460x310)	0	0

After you have created your listing you go automatically to the next page, on this page you have to fill out the fields with your information...

**Note: some fields are obligatory but most fields you can leave blank if not needed!!**

### Tips:

- At the first field **Listing title** click on the SEO green arrow button between the fields to automatically create the **Listing SEO title** (SEO = Search Engine Optimization)

Listing title\*

SEO

Listing SEO title\*

- At the field **Categories tree** choose your (sub)categories carefully, for a free listing you only can choose two categories!

- At the field **Locations** you need City and proper Address (Street and Number) in order to show location on the map.

If Google can't **Generate a Google Map** on your address try another address. Unfortunately Google Maps has not all Portuguese addresses indexed!

You may try the following link to find out addresses: <http://digitalinspiration.com/community/location.html> (opens in new window)

If you can't generate a Google Map the address as filled in will show on your page but the map will not appear.


After you have finished don't forget to **Save changes** (the button entirely on the bottom left of the page)

After having Saved your page you will be sent to a summary of your just created listing.

On top of this page you will find some Links with among them **listing images**, there you can upload images right away.

Do you prefer to manage Images/Videos or Files later, just go, after having logged in, to your **View my listings** page.

There you see a summary of your listing(s). Notice the Icons under **Options**

date	Options	<ol style="list-style-type: none"><li>1. View listing</li><li>2. Edit listing</li><li>3. Delete listing (careful)</li><li>4. Add or change pictures</li><li>5. Add or change videos</li><li>6. Add or change files</li></ol> <p><b>Note: 5 and 6 not available with Free listing</b></p>
8:49:07	<p>1 2 3 4 5 6</p> 	

Now you can manage/upload pictures by clicking on the **Listing images** icon (4. Add or change pictures)

## Thats it!

Your listing on the UK version is ready..

[Click here for the Manual how to create a listing on the Dutch version as well](#)